

**A RESOLUTION
BY CITY UTILITIES COMMITTEE**

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH ED CASTRO LANDSCAPE, INC. FOR FC-6006007927, ANNUAL CONTRACT FOR LANDSCAPING SERVICES, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO EXCEED SIX HUNDRED SEVEN THOUSAND SEVEN HUNDRED THIRTY FIVE DOLLARS AND THREE CENTS (\$607,735.03); ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM VARIOUS FUND, ACCOUNT AND CENTER NUMBERS; AND FOR OTHER PURPOSES.

WHEREAS, the City of Atlanta ("City") did advertise for FC-6006007927, Annual Contract for Landscaping Services, on behalf of the Department of Watershed Management; and

WHEREAS, the Commissioner of the Department of Watershed Management ("DWM") has identified the need for landscaping services at various DWM properties; and

WHEREAS, the Commissioner of the Department of Watershed Management and the Chief Procurement Officer have recommended that FC-6006007927, Annual Contract for Landscaping Services, be awarded to Ed Castro Landscape, Inc., in an amount not to exceed Six Hundred Seven Thousand Seven Hundred Thirty Five Dollars and Three Cents (\$607,735.03).

THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY RESOLVES, that the Mayor is authorized to enter into an Agreement with Ed Castro Landscape, Inc. for FC-6006007927, Annual Contract for Landscaping Services, in an amount not to exceed Six Hundred Seven Thousand Seven Hundred Thirty Five Dollars and Three Cents (\$607,735.03).

BE IT FURTHER RESOLVED, that the term of the Agreement will be for one (1) year with two (2), one (1) year renewal options at the City's sole discretion.

BE IT FURTHER RESOLVED, that the Chief Procurement Officer is directed to prepare an appropriate Agreement for execution by the Mayor.

BE IT FURTHER RESOLVED, that the Agreement will not become binding on the City and the City will incur no obligation or liability under it until it has been executed by the Mayor, attested to by the Municipal Clerk, approved as to form by the City Attorney and delivered to Ed Castro Landscape, Inc.

BE IT FINALLY RESOLVED, that all contracted work will be charged to and paid from Fund, Account and Center Numbers: 2J01 (WATER & WASTEWATER REVENUE FUND) 523001 (SERVICE/REPAIR/MAINTENANCE CONTRACT) Q82001 (GREENWAY & PLANNING) (\$114,000.00), 2J01 (WATER &

WASTEWATER REVENUE FUND) 523001 (SERVICE/REPAIR/MAINTENANCE CONTRACT) Q32001 (R. M. CLAYTON W.P.C.) (\$47,500.00), 2J01 (WATER & WASTEWATER REVENUE FUND) 523001 (SERVICE/REPAIR/MAINTENANCE CONTRACT) Q36001 (INTRENCHMENT CREEK W.P.C.) (\$35,000.00), 2J01 (WATER & WASTEWATER REVENUE FUND) 523001 (SERVICE/REPAIR/MAINTENANCE CONTRACT) Q33001 (UTOY CREEK W.P.C.) (\$25,000.00), 2J01 (WATER & WASTEWATER REVENUE FUND) 523001 (SERVICE/REPAIR/MAINTENANCE CONTRACT) Q35001 (SOUTH RIVER W.P.C.) (\$2,500.00), 2J01 (WATER & WASTEWATER REVENUE FUND) 523001 (SERVICE/REPAIR/MAINTENANCE CONTRACT) Q64001 (PLANT MAINTENANCE) (\$300,000.00) AND 2J21 (WATER & WASTEWATER RENEWAL & EXTENSION) 574001 (FACILITIES OTHER THAN BUILDINGS) Q12T07419999 (WATER SECURITY SURCHARGE) (\$83,735.03).

Part II: Legislative White Paper:

A. To be completed by Legislative Counsel:

Committee of Purview: City Utilities

Caption: A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH ED CASTRO LANDSCAPE, INC. FOR FC-6006007927, ANNUAL CONTRACT FOR LANDSCAPING SERVICES, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO EXCEED SIX HUNDRED SEVEN THOUSAND SEVEN HUNDRED THIRTY FIVE DOLLARS AND THREE CENTS (\$607,735.03); ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM VARIOUS FUND, ACCOUNT AND CENTER NUMBERS; AND FOR OTHER PURPOSES.

Council Meeting Date: January 16, 2006

Requesting Dept.: Watershed Management

B. To be completed by the department :

1. Please provide a summary of the purpose of this legislation (Justification Statement).

The purpose of this legislation is to execute Contractual Agreement for FC-6006007927, Annual Contract for Landscaping Services with Ed Castro Landscape, Inc. in an amount not to exceed \$607,735.03.

2. Please provide background information regarding this legislation.

3. If Applicable/Known:

- (a) **Contract Type (e.g. Professional Services, Construction Agreement, etc):** Service
- (b) **Source Selection:** ITB
- (c) **Bids/Proposals Due:** September 27, 2006
- (d) **Invitations Issued:** August 27, 2006
- (e) **Number of Bids:**
- (f) **Proposals Received:**
- (g) **Bidders/Proponents:** .

(h) **Term of Contract:** One (1) year with two (2) 1-year renewal options

4. Fund Account Center: 2J01 (WATER & WASTEWATER REVENUE FUND) 523001 (SERVICE/REPAIR/MAINTENANCE CONTRACT) Q82001 (GREENWAY & PLANNING) (\$114,000.00), 2J01 (WATER & WASTEWATER REVENUE FUND) 523001 (SERVICE/REPAIR/MAINTENANCE CONTRACT) Q32001 (R. M. CLAYTON W.P.C.) (\$47,500.00), 2J01 (WATER & WASTEWATER REVENUE FUND) 523001 (SERVICE/REPAIR/MAINTENANCE CONTRACT) Q36001 (INTRENCHMENT CREEK W.P.C.) (\$35,000.00), 2J01 (WATER & WASTEWATER REVENUE FUND) 523001 (SERVICE/REPAIR/MAINTENANCE CONTRACT) Q33001 (UTOY CREEK W.P.C.) (\$25,000.00), 2J01 (WATER & WASTEWATER REVENUE FUND) 523001 (SERVICE/REPAIR/MAINTENANCE CONTRACT) Q35001 (SOUTH RIVER W.P.C.) (\$2,500.00), 2J01 (WATER & WASTEWATER REVENUE FUND) 523001 (SERVICE/REPAIR/MAINTENANCE CONTRACT) Q64001 (PLANT MAINTENANCE) (\$300,000.00) AND 2J21 (WATER & WASTEWATER RENEWAL & EXTENSION) 574001 (FACILITIES OTHER THAN BUILDINGS) Q12T07419999 (WATER SECURITY SURCHARGE) (\$83,735.03).

5. Source of Funds: Various Bureaus within the Department of Watershed Management (Drinking Water, Wastewater Treatment and Collection, Security and Safety and Environmental Compliance.

6. Fiscal Impact: \$607,735.03

7. Method of Cost Recovery: Water and Wastewater Revenues

This Legislative Request Form Was Prepared By: Gwendolyn J. Carswell, Contracting Officer, Sr., ext. 6331.

LEGISLATIVE SUMMARY

TO: City Utilities Committee

CAPTION

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Committee Meeting Date:	January 9, 2007
Council Meeting Date:	January 16, 2007
Requesting Dept.:	Department of Watershed Management
Contract Type:	Services- ITB
Advertisement:	AJC 09/03/06 and 09/10/06
Bids/Proposals Due:	September 27, 2006
Invitations Mailed:	200+
Bids/Proposals Received:	1
Bidders/Proponents:	Ed Castro Landscaping- \$607, 735.00
Contractor:	Ed Castro Landscaping
Estimated Value:	\$607, 735.00
Scope Summary:	The work shall consist of, but not limited to; site preparation, removal of debris, installation and care of landscape items and materials, chemical treatments, maintenance and guarantee of installed items, earthwork, surface treatments, planting and all associated construction activities on behalf of DWM.
Evaluation Team:	DWM and OCC
Term of Contract:	One (1) year with two (2) one (1) year renewal options
Fund Account Centers:	2J01 (WATER & WASTEWATER REVENUE FUND) 523001 (SERVICE/REPAIR/MAINTENANCE CONTRACT) Q82001 (GREENWAY & PLANNING) (\$114,000.00), 2J01

(WATER & WASTEWATER REVENUE FUND) 523001
(SERVICE/REPAIR/MAINTENANCE CONTRACT)
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(WATER & WASTEWATER REVENUE FUND) 523001
(SERVICE/REPAIR/MAINTENANCE CONTRACT)
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2J21 (WATER & WASTEWATER RENEWAL &
EXTENSION) 574001 (FACILITIES OTHER THAN
BUILDINGS) Q12T07419999 (WATER SECURITY
SURCHARGE) (\$83,735.03).

Prepared By:

Erin K. Jenkins

Contact Number:

(404) 330-6950



CITY OF ATLANTA
DEPT. OF PROCUREMENT

2006 NOV -09 PM 12:05

SHIRLEY FRANKLIN
MAYOR

CITY OF ATLANTA
55 TRINITY AVENUE., SW, SUITE 5400, SOUTH BLDG.
ATLANTA, GEORGIA 30303-0324
OFFICE (404) 330-6081
FAX (404) 658-7194

DEPARTMENT OF
WATERSHED MANAGEMENT
ROBERT J. HUNTER
Commissioner

November 6, 2006

MEMORANDUM

TO: Adam L. Smith, Chief Procurement Officer
Department of Procurement

FROM: Robert J. Hunter, Commissioner
Department of Watershed Management *Robert J. Hunter*

RE: **AWARD RECOMMENDATION**
FC-6006007927, Annual Contract for Landscaping Services

It is the recommendation of the Department of Watershed Management that the contract for the above referenced services be awarded to the most responsive and responsible bidder:

Ed Castro Landscape, Inc.
In an amount not to exceed
\$607,735.03.00

Cycle 21

All funds shall be charged to and paid from the following Fund, Account and Center Nos. Requisitions totaling \$524,000.00 are already in the Department of Procurement. Attached is Requisition No.Q12T7001 for the remaining balance of \$83,735.03.

If you have any questions, please feel free to contact Gwendolyn J. Carswell, Contracting Officer, Sr., at (404) 330-6331 or Bill Brigham, Landscape Architect and Project Manager, at (404) 609-7203.

Your expeditious processing of this contract is requested and appreciated.

Attachment(s)

c: Sheila Pierce, DWM
Sammy Goodson, DWM
Cathy Martin, DOP
Bill Brigham, DWM
Pati McMahon, DWM
Megan Middleton, DL
Maisha Land, DWM
Gwendolyn J. Carswell, DWM



CITY OF ATLANTA

Shirley Franklin
Mayor

SUITE 1700
55 TRINITY AVENUE, SW
ATLANTA, GA 30303
(404) 330-6010 Fax: (404) 658-7359
Internet Home Page: www.atlantaga.gov

OFFICE OF CONTRACT COMPLIANCE
Hubert Owens
Director
howens@atlantaga.gov

MEMORANDUM

TO: Adam L. Smith, Chief Procurement Officer
Department of Procurement

FROM: Hubert Owens, Director
Mayor's Office of Contract Compliance

RE: **Bid Recommendation for FC 6006007927, Annual Landscaping Services**

DATE: October 5, 2006

The Office of Contract Compliance has reviewed the bid for minority and female business enterprise participation. Ed Castro Landscape, Inc. is an eligible bidder under Section 2-1449(a)(2)(C) of the Equal Business Opportunity (EBO) Code of Ordinances and has been deemed responsive by the Office of Contract Compliance. For your information, they have committed to utilize AABEs and FBEs as indicated below:

Ed Castro Landscape, Inc.

Sisky Hauling Company	FBE 6%
Atlantic Landscaping	AABE 17%
Raeford Land Clearing	FBE 7%
Metro Maintenance	FBE 5%
Participation Total	35%

If you have questions, please contact me at (404) 330-6010 or Bruce T. Bell at (404) 330-6009.

cc: File
Erin Jenkins, DOP

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIDGEON

Legislative Counsel (Signature): Megan S. Middleton *msmiddleton*

Contact Number: 6207

Originating Department: Watershed Management

Committee(s) of Purview: City Utilities

Council Deadline: November 27, 2006

Committee Meeting Date(s): December 12, 2006 Full Council Date: January 2, 2007

Commissioner Signature *[Signature]*

Chief Procurement Officer *[Signature]*

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FINANCIAL IMPACT (if any) \$607,735.03

Mayor's Staff Only

Received by Mayor's Office: 12-18-06 *[Signature]* Reviewed by: *[Signature]*
(date)

Submitted to Council: 12/19/06
(date)